

ST AUGUSTINE OF CANTERBURY

MINUTES OF THE PARISH FINANCE AND FABRIC COMMITTEE MEETING WEDNESDAY 3rd FEBRUARY 2010

Present : Fr Frank Bermingham (FB) Deacon Peter Hinchey (PH)
Deacon Mike Belt (MB) Bernadette Thomson (BT),
Michael Norris (MN) Peter Harrison (PH)
Marek Kowalewski (MK) Rosemary Stephens (RS)

Minutes of the Last Meeting on 14TH October 2009 were approved.

1. **Matter Arising**

ACTION

- (i) Electrics/Lighting in Church – still no progress – may need another opinion/quotation
- (ii) Church needs rewiring – obtain cost/quotation from Anthony J Smith and ask the diocese surveyor for recommendation and enhancements
- (iii) Surplus stock – a sale to be held after half term
- (iv) Guttering – has been fitted by Paul O'Brien also new ceiling and ventilation at a cost of £1600 plus vat

PH/BT

2. **Premises**

St Augustine of Canterbury

- (i) Sensor light – still not working properly.
- (ii) The Sound system has been fixed
- (iii) New music stands – nothing has happened.
- (iv) Fire Escape – nothing progressed. Requires power washing, might also need repainting.
- (v) Coded lock on the outside top fire escape door – still not fixed
- (vi) Outdoor Lamp – sometimes work/some times doesn't – blub may need changing.
- (vii) Guttering – new end needed as there has been flooding.
- (viii) Boiler system in the house has leaked, there doesn't appear to be a pipe to close the boiler.
- (ix) Flat roof in the sacristy leaks at the join when there is excessive rain
- (x) The shower in the house is not working, need a plumber to sort it, also the enclosure needs replacing

BT

St John Fishers

- (i) Bollards – have gone, thanks to MK
- (ii) Three fire extinguishers are out of date
- (iii) Extend the annual contract by Bristol Fire Extinguishers to cover St John Fishers
- (iv) Outside tap – doesn't have an inside shut of point, arrange for a plumber to sort.
- (v) Damp course – a minor problem, may need repair

BT

BT

3. **Gift Aid**

The Gift Aid Review Summaries were circulated which showed

- (i) Income for St Augustine's to for the full year to December was £58,517 (compared with £61,682 in 2008), and £3,661 (compared with £4,270 in 2008) for St John Fisher. These are not the final figures as the December bank statements and end of year paper work is not included in the figures.
- (ii) The envelopes are down; and have lost 3 standing orders during the year.
- (iii) Tax rebate on the envelopes has now been paid.
- (iv) As the envelopes come in lots of 100, a new supplier can supply them for a saving of approx £50-£60.

4 Review of 2009

The Income and Expenditure Report for the full year to December 2009 and the Financial Return were circulated, as well as the Budget for 2010, and there followed a general discussion regarding the reports.

- (i) Income of £127,795 and an expenditure of £127,772 leaving a small surplus of £23.
- (ii) Compared to last year the Income was down £14k (11%) and expenditure was also down by £5k (4%).
- (iii) Collection are down £3.5k, Tax refunds down £2k, Interest down £3k, utilities up £3k,
- (iv) There is £18k in a separate development account for the new facility.
- (v) The Parish levy is down by £100 for 2010

Thanks were expressed to Mike Norris for making himself available to fit in with Deacon Peter, during December/January

5 Any other Business

- (i) Multipurpose building for pre-school/units/youth – there have been 5 visits by the architect. Plans are being prepared.
- (ii) The diocesan surveyor is to come out and have a meeting and give advice as to how to proceed. FB/BT
- (iii) The situation with Treylas has resolved itself – it is going to be knocked down.
- (iv) The school will allow a temporary building on school land.
- (v) Peter Harrison mentioned that as he didn't have a specific role, as to whether he should leave the committee. It was unanimously agreed that he played a very important role on the committee with his vast amount of parish knowledge and experience.
- (vi) We may now have a new cleaner for the Hall

6 Dates of next meeting

Wednesday 28th April at 7.30 pm, Wednesday 14th July at 7.30 pm
Wednesday 6th October at 7.30pm Wednesday 26th January 2011 at 7.30